



DEPARTMENT OF NATURAL AND CULTURAL RESOURCES  
**NORTH CAROLINA DIVISION OF PARKS AND RECREATION**  
**Singletary Lake State Park**  
**APPLICATION FOR RECREATION USE PERMIT**

A deposit must accompany this application. Applications will not be processed without deposits. Deposits are non-refundable upon the time when the application has been approved by the Park Superintendent.

Application for use of (check all that apply):

- Camp Ipecac (84 person max.)       Camp Loblolly Bay (48 person max.)       Canebrake Family Cabin (11 person max.)

Request to reserve for the dates of (mm/dd/yyyy):

First choice date range: \_\_\_\_\_ to \_\_\_\_\_

Second choice date range: \_\_\_\_\_ to \_\_\_\_\_

Third choice date range: \_\_\_\_\_ to \_\_\_\_\_

Expected check-in time: \_\_\_\_\_ Expected check-out time: \_\_\_\_\_

Organization name: \_\_\_\_\_

Is this a non-profit organization?:  Yes  No      Total number in group: \_\_\_\_\_

Name of applicant: \_\_\_\_\_ Position/Office held: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

On site group leader name: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

Alternate/additional leader name: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

I hereby acknowledge with my signature a full and complete understanding of the general conditions with which this use permit sets forth. I agree to abide by these conditions and follow the group camp facility guidelines and State Park rules and regulations required by the North Carolina Division of Parks and Recreation.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Make checks payable to:** Singletary Lake State Park

**Mail the completed application and deposit to:**

Singletary Lake State Park  
 6707 N.C. Hwy. 53 East  
 Kelly, NC 28448

Phone: 910-669-2928    Fax: 910-669-2034    Email: singletary.lake@ncparks.gov

FOR OFFICE USE ONLY	
Application approved: _____	Date: _____
<i>(Park Superintendent)</i>	

## SINGLETARY LAKE FEE AND DEPOSIT SCHEDULE

### CAMP IPECAC\*

- > 84 person maximum capacity
- > Open April 1 – October 31
- \$120.00 per night
- \$450.00 per week

### CAMP LOBLOLLY BAY\*

- > 48 person maximum capacity
- > Open year-round, except Christmas Day
- \$120.00 per night
- \$450.00 per week

### CANEBRAKE FAMILY CABIN\*

- > 11 person maximum capacity
- > Open year-round, except Christmas Day
- \$58.00 per night
- \$300.00 per week

\*Weekly rental only during the months of June – July. Week runs: check-in on Sunday, check-out on Saturday.

### DEPOSIT CALCULATION

Deposits are per facility. All applications must have a deposit included or it will not be processed. **Deposits equal half of the total amount of your stay.** The remaining balance will be collected at check-in.

For example:

1 night @ Ipecac = \$120.00 total  
 $\$120.00 \div 2 = \$60.00$   
Total deposit due: \$60.00

2 nights @ Loblolly Bay =  
 $\$120.00 \times 2 \text{ nights} = \$240.00 \text{ total}$   
 $\$240.00 \div 2 = \$120.00$   
Total deposit due: \$120.00

1 week @ Loblolly Bay and Ipecac =  
 $\$450.00 + \$450.00 = \$900.00 \text{ total}$   
 $\$900.00 \div 2 = \$450.00$   
Total deposit due: \$450.00

---

## GROUP CAMP FACILITY GUIDELINES

**Attention group leaders:** it is your responsibility to discuss the following information with your campers BEFORE arrival at Singletary Lake Group Camp Facility.

- You or an appointed person from your group must check-in at the office before 4:00 p.m. to receive a key for the camp facility access. No afterhours check-in is available.
- Camp Ipecac has a sleeping capacity of 84 people. Camp Loblolly Bay has a sleeping capacity of 48 people. Canebrake Family Cabin has a sleeping capacity of 11 people. Campers must sleep in the cabins only. By the order of the Bladen County Fire Marshal, these capacities MUST not be exceeded. Tent camping is not allowed. Recreational vehicles (RV's) are not allowed except when self-contained and registered with the park office. Connection to park utilities is prohibited.
- At check-in, park staff will issue a key to open the group camp facility you have reserved. You will also receive a combination code for main gate access. Gates will be open from 8:00 a.m. to 5:00 p.m. daily. If members of your group arrive after 5:00 p.m. or depart prior to 8:00 a.m., it will be your responsibility to give them access through the camp entrance gate. Park quiet hours are from 10:00 p.m. to 7:00 a.m. daily. During quiet hours, activities should be limited to the immediate area of the group camp facility occupied. Vehicle traffic should be kept to a minimum during quiet hours.
- During weekly rentals, groups may check in Sunday mornings after 8:00 a.m. Check out is Saturday before 3:00 p.m. These days and times are strictly enforced.
- At check-out, your group camp facility will be inspected per instructions posted in each building. Failure to satisfactorily clean your facility will result in a clean-up fee being charged and forfeiture of future camping at Singletary Lake Group Camp. Please use bleach-based products to ensure cleanliness.
- Inspection at departure takes approximately 35-45 minutes per camp. Inspection must be completed by 3:00 p.m. Please notify park staff at check-in of what time you wish to check out. All campers must vacate the camp premises by 3:00 p.m.
- Do not screw or nail objects, signs, emblems, etc. to structures including gates and piers.
- No parking in Fire Lane. Violations will be cited.
- Alcoholic beverages, firearms (non-permitted) and fireworks are prohibited in all State Parks and State Recreation Areas.
- Pets are not allowed in cabins, mess halls, education building and washhouses unless they are certified aid animals. While on the park, all pets must be attended on a leash no longer than six feet.
- All-terrain vehicles, golf carts and off-road driving is prohibited in State Parks. Motorized wheelchairs are permitted for those with disabilities.
- Portable/window air condition units and space heaters are not allowed in any camp buildings.
- Singletary Lake State Park's swimming season is from April 1- October 31. Please refer to the swimming guidelines.
- Please be considerate of park wildlife. Observe wildlife; do not disturb.

---

I have read, understand, and agree to comply with the Singletary Lake State Park Facility Guidelines.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_